Board of Directors Minutes

SLACK poll (Plan for shows canceled due to COVID-19 outbreak)

March 16, 2020

A SLACK poll was conducted to consider approval of the plan that outlines a list of responses to the corona virus as it impacts our shows.

A motion by Alison Umberger, seconded by David Lands, to approve the plan that outlines a list of responses to the corona virus as it impacts our shows.

**For all APHA-approved shows and special events that are canceled due to the COVID-19 outbreak:**

**• Refunds**  
Show managers can request a refund of the show application fee and related late fees or a credit that may be used towards future event fees.

**• Show Approval Deadlines and Late Penalties**   
If a show manager cancels a show or event and reschedules it for a later date, we will waive the 30-day postmark requirement and related late fees. [SC-090.C-D]

**• Class List**  
If a canceled show is rescheduled in 2020, we’ll waive the minimum requirements for shows. [SC-095.A] Show managers may hold any type of APHA classes that work in your area. We’ll also be flexible regarding the 30-day deadline to submit the list of classes. [SC-090.E]

**• Judges**  
To make rescheduling your show easier, you can hire any available APHA-approved judge. We’re waiving the mileage requirements between shows for judges, as well as the restrictions on the number of shows and judging consecutive shows. [JU-000.D.1-3]. Please keep communicate regularly with your judges. The relationship between show management and the judge is governed by a private contract and APHA does not mediate in those discussions.

**• Location/Venues**  
If you wish to reschedule your show later in the year, you may change the location/venue but the mileage rule stays in effect. [SC-090.J]

**• Priority of Show Dates**  
Any APHA show or special event that is canceled or postponed due to the COVID-19 outbreak will retain priority for their original show dates for 2021, even if the location of the rescheduled show changes more than 250 miles. [SC-090.K]

**Questions?**  
Our staff is here to help you―our valued partners―get the information you need to make the best decisions for your exhibitors. We’re going to get through this difficult time together. If you have any questions about show approvals, cancelations or rescheduling, please contact [Angie Willis](mailto:awillis@apha.com) at [817-834-2742](tel:8178342742), extension 341.

For the motion (to approve):

Alison Umberger, Melanie Cox-Dayhuff, Mike Short, Kelly Boles Chapman and Sandy Jirkovsky

**Motion passed.**