



The Finest in Member Care

Know & Go: Transfers

Everything you ever wanted to know about transferring your Paint Horse.

By JESSICA HEIN

You've written the check and signed the bill of sale—another Paint Horse is about to join your family. Congratulations!

But before you shut the trailer door and drive away, take a minute to make sure you have your Paints in a row, so to speak, when it comes to his official APHA paperwork. Ensuring you have the original registration certificate and signed transfer report will make updating your Paint's ownership easy, put you on the road toward enjoying your new addition and make your ownership official.

APHA's MemberCare team is here to walk you through the process of transferring your Paint's ownership, an essential step that you shouldn't overlook. You'll need to have your horse listed in your name to compete in APHA events, to earn recognition and great prizes and more. It only takes a few minutes, but transferring your horse can yield a lifetime of benefits to you both.

Transferring Your Horse

Adding another Paint to your herd is exciting, but and it can be tempting to overlook the paperwork that usually comes along for the ride. Take a few minutes to transfer your Paint's registration certificate so you're listed as the current owner—this easy, inexpensive step makes you and your Paint eligible for APHA programs and awards, and it helps safeguard your interests in the horse's ownership, expediting future transactions, like breeding or sales.

What You Need:

- The horse's original registration certificate
- An APHA transfer report—this form is usually printed on the back of the registration certificate, or can be a stand-alone form
- The signature of the horse's owner of record
- Payment for transfer fees

The Process:

1. Complete the transfer report in full—you need the signature of the horse's current owner, so check the "current owner" section of the horse's registration papers to make sure you have the signature you need. It's best to get this at the time of sale.
2. List the buyer's information. If you are already an APHA member or have been in the past, you can put your name and member number. If you're new to the APHA family, include your address, phone number and email, too.
3. Note the date of sale—make sure this is listed on the transfer report; failure to include it can delay your paperwork.
4. Include updates for the horse's record, if needed. This is a great opportunity to list the date of gelding, correct the horse's color, request a registry status change or even change the photo on the papers. Some changes, like correction of color or gelding, are free, while others require a fee.
5. Include payment or credit card information. The transfer fee is \$25—that's a discounted member rate, and it's more cost-effective for the new owner (the buyer) to join APHA to get that rate. You can join right there on the transfer form, if needed. If your horse is enrolled in APHA's Breeders' Trust program and you want to make yourself eligible for those annual payouts, make sure you include the Breeders' Trust re-enrollment fee along with your transfer—you get a discount for doing it at the same time, rather than later.
6. Mail the original registration papers, signed transfer report and payment to APHA. Transfers are usually completed within 2–4 weeks after being received by APHA; email copies are not accepted.

But what if ...

The seller doesn't have the original registration papers?

You'll need an "Affidavit for Duplicate Certificate" in addition to the signed transfer report—see last month's "Know & Go" article for details. If you have a transfer report signed by the horse's current owner (according to APHA records), you can complete the Affidavit for Duplicate Certificate—Current Owner form. There's a \$40 fee for the duplicate certificate and you'll need to provide current side-view photos of the horse, so make sure you include all of that with your signed transfer and fees.

The person selling the horse isn't the "current owner" on the papers?

You'll still need the signature of the horse's owner of record on a transfer report, in addition to a separate transfer report signed by the in-between owner(s)—that might mean you need to do some leg work to capture those signatures. APHA can provide you with the current owner's mailing address, if needed.

Keep proof of your attempt to contact the owner of record, such as a postal receipt from certified mail; if you're unsuccessful in obtaining the signature of the owner of record, you will need the proof of contact to pursue Transfer Indemnity, a more involved and expensive transfer option—contact MemberCare for details or check out the Transfer Indemnity form at apha.com/forms/registration-forms. **J**

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We've Got Answers

If you still have questions about transferring your horse, contact APHA's MemberCare pros—our friendly staff is happy to help.

- @askapha@apha.com
- 817-222-6423
- apha.com/forms/registration-forms

Transfer Report
 American Paint Horse Association
 P.O. Box 961223 • Fort Worth, Texas 76161-0023
 (817) 534-APHA (2742) • Fax: (817) 634-3152
 apha.com • askapha@apha.com

Horse to be transferred

- Be certain the photograph of the horse's markings on the registration certificate match the horse being purchased. If not, contact APHA immediately.
- It is the seller's responsibility to complete the transfer in its entirety before providing it, along with the original registration certificate, to the buyer.
- It is the buyer's responsibility to submit a signed completed transfer form from the person they purchased the horse from, the original registration certificate and appropriate fees to APHA as soon as possible.
- Be certain the person selling the horse is listed on the horse's original registration certificate as the last owner of record. If not, additional transfer forms will be required before APHA can complete the transfer of ownership submitted. Additional transfer forms are available by contacting APHA or online at apha.com/forms.
- APHA cannot knowingly skip a transfer. Additional forms are available for each change in ownership. Transfer fees are required for each transfer submitted.
- If the original registration certificate has been lost or destroyed, an Affidavit for Duplicate Certificate form must be completed by the last owner of record. Affidavits are available by contacting APHA or online at apha.com/forms.

Signature

- Seller's signature is required for transfer.
- Signature must be an individual signature, or if the horse was owned jointly, the individual signature of each partnership or corporation.
- A Signature Authorization form must be on file at APHA if the seller or buyer is an authorized agent of a farm, if any of the joint owners are not authorized to sign more than one signature is required.
- Seller is responsible for detaching and mailing the bottom portion of the form alerting APHA to an impending transfer of ownership.

Online Access

- My APHA (free to APHA members). Includes submit online station breeding report and foal registrations.
- APHA Basic - \$25 per year. Includes pedigrees, performance records, progeny records and show results.
- APHA Plus - \$14.99 per month. Includes "My Barns," Color Calculator, show records and extras.

Fees

- Average transfer completion times range from 2 to 4 weeks, depending on the time of year submitted. If you wish to have your transfer completed sooner, a rush service is available. Following is required on rush service:
 1. Outside envelope marked "RUSH"
 2. Daytime phone number
 3. Certified funds or credit card payment
- The rush fee will not be refunded.
- Minimum processing time for a rush transfer is 5 working days from date received.
- Fees subject to change without notice.
- An office processing fee of \$25 will be charged on all registration work not processed to completion.

Membership

- To take advantage of member rates, the buyer must have a current membership in the same name listed on this form. Memberships will be issued in the ownership listed on this form. Memberships begin the same month transfer is processed.
- If a membership is not purchased, nonmember fees will apply. Please see fee schedule in Rule Book.
- For more information, please call MemberCare at 817-222-6423 or e-mail askapha@apha.com.

Registered Name of Horse: _____
APHA Registration Number: _____
 If this transfer is for an unregistered foal, indicate year foaled & name of sire & dam. Year foaled: _____
 Sire: _____
 Dam: _____
Date of Sale (Month/Day/Year): _____
If Gelded, date of Gelding (Month/Day/Year): _____

If consigned to an auction sale, please complete the following:
Name of Sale Company: _____
Address: _____
City: _____ **State:** _____ **Zip:** _____
Date of Auction (Month/Day/Year): _____

Seller Information:
Name: _____
APHA ID No.: _____
Address: _____
Daytime Phone: _____
Email: _____
 Signature: _____

Buyer Information:
Name: _____
 (cannot exceed 30 characters, including letters & spaces)
APHA ID No.: _____
Address: _____
Daytime Phone: _____
Email: _____

Fees

	US Funds Only	Member Rate
<input type="checkbox"/> Transfer Fee	\$25	\$25
<input type="checkbox"/> Rush transfer - additional	\$25	

Membership Levels

Level	One Year	Three Year	Five Year	Lifetime
Adult	\$45	\$135	\$175	\$750
Juvenile (18 or younger)	\$25	\$65	\$75	\$325

Additional Product Packages

- Premium - \$45 (leave \$200 One year subscription to the Paint Horse Journal (\$30 value), four generations, nonmember, pedigree certificate (\$20 value), \$15 gift certificate to the APHA General Store.
- Deluxe - \$15 (leave \$50 Four generation frame-able, pedigree certificate (\$20 value).

Total Amount Due

Transfer Fee: \$ _____
 Rush Fee: \$ _____
 Membership Dues: \$ _____
 Online Access Service: \$ _____
 Product Package: \$ _____
TOTAL \$ _____

Check or money order enclosed.
Do not send cash.
 Check Processing Policy: In the event that your check is returned unpaid for insufficient or uncollected funds, we may present your check electronically.
 MasterCard Visa American Express
 If paying by credit card, please complete the following:
Card No.: _____
Exp. Date: _____ **CVV#:** _____
Name of Cardholder: _____
APHA ID No.: _____
Address: _____
City: _____
State: _____ **Zip:** _____
Daytime Phone: _____
Email: _____
 Signature: _____

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Completing your Paint's transfer maintains his ownership history and makes you eligible to participate in APHA programs with your new horse.