

MEGAN J. BROWN

Chief State, Tribal, Local, Plans & Grants
Certified Local Government National Coordinator
State, Tribal, Local, Plans and Grants
National Park Service, Washington DC

Megan has worked at the National Park Service for 17 years, starting as a Grants Management Specialist, and then spending 10 years as the Certified Local Government (CLG) Coordinator, and now serves as the Chief of the State, Tribal, Local, Plans & Grants Division located within the Cultural Resources Directorate of the National Park Service in Washington, DC. She is responsible for the management of the Historic Preservation Fund (HPF) and the average \$80-140 million that it disburses annually to State, Tribal, and local preservation partners. Almost 1000 active grants fund annual assistance to States and Tribes, as well as project grant programs when funded by Congress like: Underrepresented Communities, African American Civil Rights, Save America's Treasures, and Historically Black Colleges and Universities. With a staff of 14, the division works hard to provide the outreach and training necessary to enable our partners to carry out the programs outlined by the National Historic Preservation Act and funded by the HPF.

Before joining NPS, Megan worked in the Southwest Office of the National Trust for Historic Preservation, in Fort Worth, Texas, and the State Historic Preservation Office in South Carolina where she managed the State Grant and Federal Tax Incentive programs. Her education includes a Bachelor in Architecture from Auburn University and Master in Historic Preservation from the University of South Carolina. She is an avid equestrian and enjoys time and travel with her family, horses, and friends.

Megan Josephine Brown
216 Guthrie Ave
Alexandria, VA 22305 United States
Mobile: 202.360.6611
Email: elskybar@gmail.com

Work Experience:

National Park Service

1849 C Street NW
Washington DC, DC 20240 United States

07/2015 - Present

CHIEF - STATE, TRIBAL, LOCAL, PLANS & GRANTS (This is a federal job)

Duties, Accomplishments and Related Skills:

Supervise the management of policy and procedures for the Federal Preservation Partnership Program as outlined by the National Historic Preservation Act (NHPA) as Chief of the State, Tribal, Local, Plans & Grants (STLPG) division of the Cultural Resources and Science directorate of the National Park Service (NPS). This work is undertaken by grant awards from the Historic Preservation Fund (HPF) to preserve historic and cultural resources in partnership with State, Tribal, and local governments and nonprofits. Funding is distributed through formula and competitive grants from annual Congressional HPF appropriations for the purposes as outlined in the NHPA. Responsible for ensuring funds identify, evaluate, protect historic properties and sites while complying with Section 106 of the NHPA and the National Environmental Protection Act (NEPA). Provide senior technical policy advice (to include Budget, Legislative Affairs, and Financial Assistance) at the DOI and NPS level on cultural resource grant management and the the Federal Preservation Partnership Program.

As Agreements Officer (AO), leads the implementation of \$80-140 million annually for 11 HPF grant programs, including creation and revision of management policies in accordance with Office of Management and Budget (OMB) circulars, Department of Interior (DOI), and NPS regulations, and guidance created by the STLPG division. Lead the selection, review and evaluation of all HPF appropriations; prepare apportionments and navigate required review processes; and supervise the execution of over 300 competitive grant agreements annually. Also supervise the management, monitoring, closeout, and sometimes cancellation of grants annually for: 59 States and Territories, 200 Tribal Historic Preservation Offices, and funding made available to 2040 Certified Local Governments. Total responsibility equals 1000 active financial assistance grants per year totaling over \$350 million in Federal funding.

Directly supervise 14 staff, permanent, term, and contracted, that make up the STLPG Division. Use Team Leads to create a productive work environment under busy conditions due to increased number and funding of HPF grant programs. Management shifted to virtual setting during COVID, production increased, and new staff brought on and integrated into the virtual team. Review work accomplished by staff, then electronically release all awards, closeouts, cancellations, extensions, and modifications for over 1000 active grants. Complete performance plans for staff, conduct mid-year and final reviews on time, and reward through Performance and Star awards when work goes above expectations. Support, approve, and provide training and travel for staff as corresponds to mission and improves work capacity.

Manage administrative resources of \$5.7 million, across 7 funding lines, allocated to support the STLPG division. Allocate funding for permanent and term employees, and supplement through contracts for

difficult challenge of vacancies. Primary author for contracts (single and multi year) and supervise their execution including selection, award, hiring, and supervision. Also allocate resources through Cooperative and Task Agreements to external organizations to support State, Tribal, and local partners. These agreements provide nationwide training and are currently developing Community Disaster Training to assist with historic residential and commercial main street resources and planning for future disaster impacts.

Attend management meetings and keeps staff informed of management policies, goals and objectives. Work to establish a functional and positive in person and virtual work environment to deliver high quality work, delegate authority where appropriate, and monitor productivity. Sets regular patterns of meeting for different teams of employees to encourage communication and sharing. Manage the hiring of vacant positions either through direct hire or contracts, including preparation of new Position Descriptions, Job Analysis, Certification Reviews, and Interview and Selection.

Manage three HPF Disaster Relief programs valued at \$150 million which support repair and recovery to areas affected by storms Sandy, Harvey, Irma, Maria, Florence, Yutu, and Michael. Responsible for program design through Congressionally approved spend plans, allocation of funding, review of proposed projects (including for 106 and NEPA), financial and program monitoring, and closeout. Conduct Disaster grant training for States and Tribes, and Disaster Grant Listening Sessions to improve existing policies (which OEPC joined). Supervise execution of Programmatic Agreements to streamline 106 review, supervise NEPA review, and require grantees to undertake disaster planning. Assist with Flooding Preservation Brief to provide guidance to flood risk areas. Work with OEPC on development of SHPO/THPO disaster tool kit, contract language for USVI and PR response, and SHPO guidance.

National Park Service

1849 C Street NW

Washington DC, DC 20240 United States

07/2006 - 07/2015

CERTIFIED LOCAL GOVERNMENT NATIONAL COORDINATOR (This is a federal job)

Duties, Accomplishments and Related Skills:

Serve as the Certified Local Government (CLG) National Coordinator for the State, Tribal, Local Plans and Grants (STLPG) Division, working with 2040 communities across the country certified by the National Park Service (NPS) as making a commitment to historic preservation at the local level. Actively certify, decertify, and manage policy for these communities in conjunction with the 50 State Historic Preservation Offices (SHPO) as specified by the National Historic Preservation Act (NHPA). Provide training, technical assistance and support to State CLG Coordinators and local preservation commissions. Create pilot programs for national implementation. Work closely with national partners to strengthen and develop the CLG program and serve as NPS staff liaison to the National Alliance of Preservation Commissions (NAPC), and the National Main Street Center, Inc. Have undertaken steps to strengthen the program by improving evaluation by NPS of the SHPO programs, and SHPOs of the CLG programs. Established new policy in conjunction with the solicitors office for handling reuse of recaptured CLG funding to benefit the program at large.

Manage Historic Preservation Fund (HPF) grant compliance for the CLG program in all 50 States, including the review of their subgrants and program requirements. Current projects to improve

compliance include: Plan to provide better access to the products produced by the program for greater knowledge sharing; Provide a digital survey collector app to enhance survey of cultural resources and sharing of data among local, State, and Federal partners; Enhance training opportunities through regular training of State Coordinators and through partnership with NACP and Main Street.

Manage HPF annual appropriations and grant compliance for 22 SHPOs. Actively monitor their compliance with OMB, DOI, NPS, and HPF grant regulations. Provide technical support and training to all states and have made recent steps toward enhancing communication between NPS divisions (National Register and Tax Incentives) to provide better management of NHPA requirements. Also manage the online database reporting system for the States which actively provides NPS ability to monitor work to National Historic Landmarks (Section 110), and NEPA Compliance through a digital system. (Note: still performing the above work due to vacancy of this position for the division)

Worked with active Save America's Treasures (SAT), Preserve America (PA), and Underrepresented Community Federal grant programs that provide direct Federal funding for historic preservation across the country. Work with every aspect of these programs from establishing policy and procedures to selection and review, preparation of contracts, budget and scope of work for each grantee. Monitored and guided the progress of each project, often dealing with first time grantees, including Section 106 and NEPA compliance. Reviewed interim and final reports, approve reimbursements and consultants, review plans and specifications, guide execution of easement agreements, and final approval of the project work.

Served as Acting Chief of State, Tribal, Local Plans & Grants (STLPG) on a regular basis for the past 9 years. Acting during implementation of FBMS finance accounting system, addressed policy and budget issues while acting, attended high level meetings as needed, and managed 11 staff during the Chief's absence.

Produced the HPF Annual Report (since 2004), a summary of the accomplishments of each fiscal year. Managed STLPG project databases. Served on the Cultural Resource (CR) Centennial, CR Digital Media, Heritage & Historic Preservation Social Media, Advisory Council for Historic Preservation Communication and Education Committee, and American Architectural Foundation Partnership teams. Worked closely with Cultural Resources GIS on the development of CLG data and a digital survey application. Managed CLG interns, both volunteer and paid.

National Park Service

1849 C Street NW

Washington DC, DC 20240 United States

09/2003 - 07/2006

GRANT MANAGEMENT SPECIALIST (This is a federal job)

Duties, Accomplishments and Related Skills:

Worked with active Save America's Treasures (SAT), Preserve America (PA), and Underrepresented Community Federal grant programs that provide direct Federal funding for historic preservation across the country. Worked with every aspect of these programs from establishing policy and procedures to selection and review, preparation of contracts, budget and scope of work for each grantee. Monitored and guided the progress of each project, often dealing with first time grantees, including Section 106 and NEPA compliance. Reviewed interim and final reports, approved reimbursements and consultants, reviewed plans and specifications, guided execution of easement agreements, and final approval of the project work.

Served as Acting Chief of State, Tribal, Local Plans & Grants (STLPG) on a regular basis for 3 years.

Produced the HPF Annual Report (since 2004), a summary of the accomplishments of each fiscal year.
Managed STLPG project databases.

National Trust for Historic Preservation

500 Main Street
Fort Worth, TX 76102 United States

09/2000 - 09/2003

SENIOR PROGRAM OFFICER

Duties, Accomplishments and Related Skills:

Provided advocacy, technical assistance, organizational development, and support to members, grassroots constituents, and non-profit and governmental preservation partners at the local and state level in the southwest states of Arkansas, New Mexico, Oklahoma, and Texas.

Managed the Preservation Services Fund and Endowed grant programs for the Southwest Region, awarding approximately 40 grants annually, monitoring an average of 65 grants per year. Coordinated several Southwest Intervention Funds that provided emergency funding to save endangered structures.

Managed the Texas Courthouse program providing grants and advocacy that had leveraged \$100 million in renovation funding for Texas' 225 historic courthouses.

Promoted and managed the National Trust's special programs, including cultural diversity scholarships, National endangered list nominations, National honor awards, and National Preservation Week. Editor of the quarterly electronic regional newsletter.

Regional contact for the National Trust's initiatives in assisting preservation of cultural resources within the National Park Service, protecting threatened historic neighborhood schools, slowing the teardown trend in historic neighborhoods, and increasing the awareness and preservation of Rosenwald Schools in the Southwest Region.

Assisted with fundraising, membership development, and grant writing, all essential to the operational funding of the office. Responsible for helping to train and supervise the office's Program Assistant and supervise all summer interns.

State Historic Preservation Office, South Carolina Department of Archives & History

8301 Parklane Road
Columbia, SC 29223 United States

05/1998 - 09/2000

STATE GRANTS COORDINATOR, FEDERAL TAX INCENTIVES COORDINATOR, AND HISTORIC ARCHITECTURE CONSULTANT

Duties, Accomplishments and Related Skills:

As the State Grant manager, managed over \$350,000 in active bricks and mortar historic preservation projects throughout the state. Coordinated all aspects of the program including initial selection, review of proposed design work, inspection, approval of construction, closeout and reimbursement. Ensured that

project work met the relevant Secretary of the Interior's Standards for Archeology and Historic Preservation and complied with Section 106 of the NHPA.

As Federal Tax Incentive Coordinator, supervised the the Federal Tax Incentives Program as delegated to the State Historic Preservation Office by the National Park Service through the National Historic Preservation Act. Managed promotion, training, and coordination of all aspects of state office review and communication with the National Park Service.

Served as Historic Architecture Consultant for half of the state, providing technical assistance and training to individuals, Certified Local Governments, local design commissions, and potential grant recipients.

South Carolina National Heritage Corridor, S.C. Department of Parks, Recreation, & Tourism
1205 Pendleton Street
Columbia, SC 29201 United States

05/1996 - 03/1998

HISTORIC PRESERVATION AND COMMUNICATION OFFICER

Duties, Accomplishments and Related Skills:

Assisted with development of the South Carolina National Heritage Corridor, part of the National Heritage Area program of the National Park Service. Worked to create partnerships between grassroots volunteers and state government to promote heritage tourism in rural areas of the state.

Supervised historic preservation programs and communication for central office, field staff, and more than 1,000 volunteers in fourteen counties.

Performed historic preservation education, conducted historical research, created specialty trails and brochures, developed the interpretive plan for the corridor, and editor of the quarterly newsletter.

Education:

University of South Carolina Columbia, SC United States
Master's degree 5 /1999

Major: Historic Preservation

Relevant Coursework, Licenses and Certifications:

Thesis: The United Daughters of the Confederacy as a Preservation Society: Survey of South Carolina's Confederate Monuments. Authored and listed the World War Memorial Building in the National Register of Historic Places. Surveyed Cold War Era cultural resources on all South Carolina military bases.

Auburn University Auburn, AL United States
Bachelor's degree 6 /1991

Major: Interior Architecture

Minor: History

Thesis: Adaptive use of historic warehouses for athlete housing for the 1996 Olympic Games in Atlanta, Georgia

Job Related Training:

- Active Shooter, What You Can Do, 2020
- Civil Treatment for Leaders (4 hours), 2018

- From Buddy to Boss: Making the Transition to Supervisor, 2018
- Director's Order (DO)#16E: National Park Service Anti-Harassment Policy for Supervisors, 2018
- Facilitating Change-Readiness for Supervisors, 2018
- BLM/FWS/NPS Supervisory Skills Workshop, 2016
- Required Grant Solutions training for access to the new NPS Financial Systems.
- Required 120 hours of Management Concepts Financial Assistance training to meet DOI/NPS Agreements Officer requirements.
- Assistance Agreements Administration for Assistance Technical Representative (ATR), 24 hour certification training, September 2015, renewed ATR status in 2018.
- Required FBMS and PRISM training for access to the NPS Financial systems.
- Crucial Conversations, 2015.
- Responding to an Active Shooter Training, July 2014.
- Real Estate Development, taught by Donovan Rypkema, sponsored by the National Main Street Center, Washington DC, January 2003.
- Developing a Better Non-Profit Board, Sponsored by the National Trust for Historic Preservation, Kerrville, TX, March 2003.
- Addressing Cultural Diversity, training for National Trust staff and advisors, Washington DC, May 2001.
- Federal Tax Incentive Training, sponsored by the National Park Service, Salt Lake City, UT, September 1999.
- Roofing for Historic Buildings, technical training conference sponsored by the National Park Service, Philadelphia, PA, March 1999.
- Stabilization & Maintenance of Historic Structures, instruction by Dr. Martin Weaver, Campbell Center for Historic Preservation Studies, Mt. Carroll, IL, June 1998.
- Preservation Leadership Training Institute, Co-Sponsored by the National Trust for Historic Preservation and the National Center for Preservation Technology and Training, Natchitoches, LA, April 1997.
- Prohibited Personnel Practices (PPP) and Whistleblower Protections, annually.
- The No FEAR Act - DOI Resources, annually.
- EEO and Preventing Discrimination in the Federal Workplace, annually.
- DEO Ethics Training, annually.
- Veteran Employment Training for Federal Hiring Managers Course, annually.
- Uniformed Services Employment and Reemployment Rights Act (USERRA), annually.
- Transit Benefit Integrity Training, annually.

Affiliations:

District of Columbia Preservation League - Member and former education committee volunteer
 Association of Preservation Technology, DC Chapter - Member and former board member
 Vernacular Architecture Forum – Member
 Virginia Paint Horse Club – President and board member
 American Paint Horse Association - National director and member of Judge's committee

Professional Publications:

- Historic Preservation Fund Annual Report, 2004-2018.
- The Certified Local Government Program, National Alliance of Preservation Commissions Review, 2014.
- The Cold War in South Carolina, 1945-1991: An Inventory of Department of Defense Cold War Era Cultural and Historical Resources in the State of South Carolina, Second Interim Report,

September 1994; Final Technical Report, September 1995.

- The World War Memorial Building, Columbia, South Carolina, National Register of Historic Places nomination, listed May 1995.
-

Additional Information:

PRESENTATIONS/TRAININGS

- Historic Preservation Fund (HPF) Grants Management Training, created and deliver three day trainingsession for the HPF grants managers in each State. First provided in 2007, and continued in person through 2019. Provide smaller segments of the training virtually via webinar and YouTube recordings.
- Disaster HPF Grant Training, conducted for SHPOs and THPOs that received disaster related funding.Outlines the requirements of the grant program, best practices, Section 106 and NEPA review requirements, and expectations for the program timeline. Offered 2018 and 2019
- Disaster Grant Listening Session, conducted for SHPOs and THPOs across the country to look assessways to improve or policies of the grant program going forward with current and potential future funding. Hosted virtually in November 2020.
- State Coordinator Certified Local Government Training, for new and experienced state coordinators heldin conjunction with the National Alliance for Preservation Commissions (NAPC) Forum National bi- annual Conference from 2006-2020. An interactive day of learning amongst 50 state coordinators and
- NPS staff. Conducted virtually during COVID in September 2020 over two days.
- What the Heck is a CLG: Certified Local Government Training, introductory presentation on the CLG partnership program and the incentives and success stories around it. Given at National Trust, NationalMain Street, National Alliance of Preservation Commissions, and multiple Statewide preservation conferences from 2006 to 2020 across the country.
- Section 106 for Local Communities, model training developed in partnership with the Advisory Council on Historic Preservation to teach local communities about the Federal review and compliance consultation process and how they can play a role in the Federal impact to their community. Presented inGeorgia, Iowa, and West Virginia 2013- 2015.
- Show me the Money: Federal Funding Sources for Preservation, Educational Session presented at theNational Preservation Conference, National Alliance of Preservation Commissions, Main Street, Association of American Museums, and multiple Statewide Conferences 2007 to 2020.
- What Funders Want: Guide to Writing Good Grant Applications, Educational Session presented at theNational Preservation Conference, National Alliance of Preservation Commissions, National Main Streets Conference, multiple Statewide Conference and provided on YouTube from 2006 to 2020.
- Provides basic grant training for local communities.
- Rosenwald Schools Conference, Historic Preservation Fund Educational and Poster Sessions, Fisk University, TN, 2003 and Durham, NC, June 2015.
- Saving America’s Treasures and Preserve America Grant Programs, Information Sessions presented atmultiple State and National conferences from 2004- 2010.
- Historic Preservation Graduate Seminar, Co-instructor at University of Texas at Arlington, Summer 2002and 2003.
- Preserving the Recent Past, presentation for the New Mexico Statewide Preservation Conference, SilverCity, NM, April 2002.
- Historic Preservation Designations and Tax Incentives, presentation given at the annual

training for Caldwell Banker Realtors from across the country, San Antonio, TX, February 2002.

- Understanding the Character of Residential Architecture, presentation given at annual training session for South Carolina's local boards of architectural review, Columbia, SC, February 2000.

Equine Accomplishments & Background:

Virginia Paint Horse Club – Current President and board member

American Paint Horse Association:

- Current National Director representing Virginia
- Past National Director at large
- Current member of the APHA Judges Committee
- Past member of the Youth and Long Range Planning Committees
- Life member
- Member since 1985 when started showing Youth

Palmetto Paint Horse Club (South Carolina):

- Youth Advisor
- Lifetime member

Multiple winner of World and Reserve Championships in the Hunter Under Saddle in APHA, NSBA, American Quarter Horse Congress, and Pinto Association. Compete nationally at high level with Paints, often in quarter horse dominated shows. Pleased to promote the Paint Horse in those venues and show the quality of our breed with success in the show pen.

Partner in Boo Yah Custom Clothing, retail clothing business for hunter under saddle, and other events. Established in 2011, the business has allow me and my partner Elizabeth Brewer to support many aspects of the Paint Horse industry, including prizes and awards for youth and amateur classes, support of club fundraisers, and support of the APHA and NSBA Foundations.

Equine history began with riding ponies and weekend trail rides at age 6. Progressed to open shows and 4H as a teen ager, and owned my first paint (Mr. Scooter's Skip) at age 15. Attended my first World Show as a youth in Albuquerque, NM in 1987. Have attended or competed in most World Shows since. Achieved my first World Championship with El Sky Bar in 2000, and had my most recent in 2020 with All On the Line. Have moved into breeding Paints in the last 3 years and am very excited for a home bred colt that will be a 2 year old next year. I have owned a few quarter horses, but always make my way back to the Paints. For their color, their talent, their minds, and most importantly the paint horse family that had been then through thick and thin. Some of my closest friends I have made through the Paint Horses, and I can't imagine life without a Paint in the barn.