All APHA Regional Clubs are governed by the APHA Rule Book as well as their State Laws of Incorporation. Article IX of the APHA By-laws, is a great guide to maintaining compliance with the American Paint Horse Association.

- **Incorporation**
  - It is recommended that APHA Regional Clubs become incorporated within their respective state and maintain the yearly minimum requirements as outlined in their individual states Non/Not-For-Profit Laws.

- **Regional Clubs By-laws**
  - Regional Clubs must revise/amend their By-Laws as per the five-year review.
  - Suggested By-Law outlines are available at APHA.com

- **APHA Club Mandatory Procedures**
  - Hold an Annual Election of Officer and Directors, the results of which must be submitted to APHA by **January 1st EACH YEAR**.
  - Indicate date and set forth notifications of scheduled annual meetings.
  - Require the Treasurer to present a financial report at all meetings and prepare an annual budget and/or year-to-date financial report to all members accounting for all funds generated by the club.
  - Establish rules for year-end point tabulation and awards.

- **Maintaining APHA Compliance**
  - **The Regional Club Charter will Automatically be renewed when:**
    - Maintain Membership of 20 members, 10 of which must be APHA members
    - All Officers and Board Members must maintain current APHA Membership during their Term.
    - **Submit a list of Club members to APHA, the Club’s By-laws, and the previous year’s financial statement listing all income and expenditures by MAY 1st of each year.**
    - Each APHA Regional Club must provide a minimum of 2 club approved or sponsored shows or trail rides, or APHA-approved horse or specialty show, participate in a parade or equine-related trade show booth, or host a Paint for a Day or other APHA Approved program activity per year.

APHA Clubs that do not meet and maintain the specified requirements and minimal activity level may result in the revocation of the club charter by the Executive Committee. Clubs should respond to APHA with all information/corrections within 90 days. Clubs which do not submit the required documents may not be allowed to host APHA Approved shows.
Yearly APHA Compliance Checklist

☐ Club is incorporated as a Non-Profit/Not-For-Profit entity in by the state. (Strongly Suggested)

☐ Has a set of updated By-laws that meet the requirements of both the APHA and State Division of Corporation

☐ Held an Annual Election of Officers and submitted the results to APHA by January 1st.

☐ Announced dates and locations of General Membership Meetings

☐ The Treasurer has given a financial report at ALL meetings and has prepared and presented an Annual budget and/or year-to-date financial report for members.

☐ Establish and publish rules for Year End High-point tabulation and awards.

☐ Maintain 20 club memberships, 10 of which are also members of APHA.

☐ All Officers and Board members are current APHA Members.

☐ Submitted a list of Club members, By-Laws, and previous years financial statement listing all income and expenditures by May 1st to APHA.

☐ Sponsored or held 2 APHA Approved Shows or participated in an APHA Approved Equine event.