

**RECOMMENDATION FOR RULE BOOK CHANGE**

Please complete this form in its entirety and submit to APHA with a postmark date no later than the date listed under Deadlines and Tentative Meeting Schedule in the APHA Rule Book. An APHA member, Standing Committee, Board of Directors, Executive Committee or APHA staff may propose a rule book change. All Rule Book Change proposals submitted in 2017 will be considered at the 2018 APHA Convention for inclusion in the 2019 Official APHA Rule Book. You must use the Official APHA rule book located on line when drafting your rule book change. All Rule Book Change Proposals should be mailed to APHA, 2800 Meacham Blvd., Ft. Worth, Texas 76137, emailed to [allysonp@apha.com](mailto:allysonp@apha.com) or faxed to 817-834-2742.

**ORIGINATOR INFORMATION:**

*The originator must have a current year APHA membership during the year of submission. Originator information may be made available to APHA members.*

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Email Address: \_\_\_\_\_

APHA ID#: \_\_\_\_\_  
Telephone #: \_\_\_\_\_

**RULE BOOK CHANGE RECOMMENDATION:**

*Rule should be written as it should appear in the Rule Book. Type the existing rule, if there is one, and show deletions by striking through the portion to be deleted; show new portions in bold type or underscore. Portions of the existing rule that remain as is should be upper and lower case, not bold or underscored. Only one rule per form is allowed.*

Rule Book Page #: \_\_\_\_\_

Existing Rule #: \_\_\_\_\_

Action (place an X next to the Action): Change \_\_\_\_\_ Addition \_\_\_\_\_ Deletion \_\_\_\_\_

**RELATED RULES:**

*If you list a related rule, please state here if you want the proposed change as listed here also automatically changed in the related rule. If the control passes; also state how the related rule should be changed.*

**ORIGINATORS JUSTIFICATION FOR CHANGE AND IMPACT IF NOT PASSED:**

*The Rule Book Change proposal will be returned if this section is not completed. Please limit your justification to 100 words or less.*

**ORIGINATOR'S INTENT FOR CHANGE:**

*The Rule Book Change proposal will be returned if this section is not completed. Please limit your justification to 100 words or less.*

**SUMMARY OF RULE:**

*The Summary should be only 1 to 2 sentences in length that accurately describes the purpose of the rule.*

**Office Use only:**

**STAFF COMMENTS:**

**DATA PROCESSING AND/OR FINANCIAL IMPACT:**

**LEGAL IMPACT:**

**EXECUTIVE COMMITTEE COMMENTS:**

**RULES COMMITTEE COMMENTS:**

