Schedule (Timeline) for Nominating Committee for Officers and Executive Committee

On or before:
February 15  President-elect selects the members of the Nominating Committee for Officers and Executive Committee (NCOEC) for the upcoming year

Convention  **During Convention, the President-elect will announce the NCOEC.** A representative from the NCOEC will explain the nomination process (possibly during the BOD meeting) and the committee will be available during Convention to speak with individuals expressing interest.
The NCOEC will interview existing member(s) of the Executive Committee to receive input on strengths needed in nominees.

April 15  Nominations will be sought for interested candidates through electronic means such as Paint Perspective or email blasts to the Board of Directors and Regional Clubs

May 10  NCOEC holds preliminary conference call to develop a list of potential candidates

May 15  Invitation to interview sent to individuals from the NCOEC along with request for biographical information and resume of qualifications

June 1*  Resume of Qualifications and biographic info for all nominations must be received
* If an individual desires to be considered as a candidate, but mitigating circumstances prohibit them from meeting the June 1 deadline, a variance can be requested (by appeal to the NCOEC).

June 15  Schedule interviews and notify candidates

September/OAWS  Potential nominees will be interviewed if possible during the show or by acceptable video technology; or interviews may be re-scheduled during a separate meeting or conference call. The NCOEC will also interview existing member(s) of the Executive Committee to determine if they are interested in being re-nominated.

October 1  All candidates will have been interview by the NCOEC by this date

November 1  Announcement of Nominee(s) selected will be on the website and/or in APHA Publications, or via electronic means to the Board of Directors

December  Resumes and interviews with candidates will be posted to the APHA website (a minimum of 60 days prior to Convention)

Convention (Feb/Mar)  ‘Meet the Candidate’ reception at the APHA Convention; Board of Directors will vote on nominees during the Convention’s Board of Directors meeting

Selection/Nomination of EC candidates

EC Nominating Committee members should select candidates based on the criteria below. In selecting candidates, the committee members should not rule out the best possible candidate, but may also keep in mind the balance of the existing and future Executive Committee as to geographic representation, male/female balance, business profession, communication skills, director and committee experience, and leadership skills. Candidates should be honest, sincere and passionate about the APHA and the American Paint Horse and be willing to put aside personal or regional interests in favor of the betterment of the Association or breed for all shareholders.
Criteria for Selecting Executive Committee Candidates

1. Has served as an APHA director for at least 5 years and is a current member of the Board of Directors.
2. Served on an APHA Committee for at least three years, preferably as chair or vice chair.
4. Eligible candidates may include a past Executive Committee member who has not served on the Executive Committee for at least two years.
5. A horseman/horsewoman and past or current Paint Horse owner.
6. Able to devote approximately 22 days (plus travel days) each year for meetings.
7. Willing to travel.
8. Willing to abide by the Code of Ethics.
9. The President, President-Elect and their immediate family members, as defined in AM-020 of the APHA Official Rule Book, should not own or exhibit horses at APHA-sponsored shows (i.e., World Championship Shows).
10. Member in good standing with APHA and has never been suspended from the Association.
11. Willing to recuse himself or herself from matters or votes in which there may appear to be a conflict of interest.
12. Willing to submit to a background check. Nominees must attest that they have not been convicted of a felony, and give their permission to allow APHA to perform a criminal background check if the Association chooses. If it is found that they have been convicted of a felony, the Association will have the right to immediately revoke their directorship/office without any notice or hearing.

Nominating Committee process

1. As soon as the nominees have been determined by the EC Nominating Committee (NCOEC), their names and credentials should also be published in the PHJ, APHA Web site and/or in other electronic formats. Possible candidates must come from the current Board of Directors that took office during convention.
   • Candidates must submit their credentials (resume of qualifications and biographical sketch) directly to the EC Nominating Committee by June 1 of the election year (send to APHA office). If an individual desires to be considered as a candidate, but mitigating circumstances prohibit them from meeting the June 1 deadline, a variance can be requested (by appeal to the NCOEC).
   • At least 2 candidates should be chosen for the Sixth Committee Member’s position unless the committee believes that there is only one suitable candidate.
   • The nominees will be published in the PHJ, APHA Web site and/or in other electronic formats, with their credentials, a minimum of 60 days prior to the annual Convention.
   • A time should be allotted during the Board of Directors meeting at Convention, prior to the election, to allow all candidates the opportunity to speak; or, a “Meet the Candidates” social can be scheduled.
• If there is to be a floor nomination, it is recommended that the credentials of candidates nominated from the floor be made available prior to the election, preferably to the EC Nominating Committee.
• The proposed floor nominee also should be given the opportunity to address the directors.