

2013 Sourcebook

Everything you need to know to be a
Youth Advisor!!



Presented by AjPHA and APHA



Introduction

Regional clubs are the backbone of the American Junior Paint Horse Association's grassroots marketing program. The most successful regional clubs are those that are the most organized, those that have a clearly defined purpose, and those that are dedicated to providing opportunities for their youth members. This Sourcebook is designed to provide organizers with a variety of useful information.

The key to organizing a successful regional club is understanding that the club is an extension of the national organization. Understanding the purpose and goals of the American Junior Paint Horse Association will provide a common ground for fostering cooperation among regional club and between regional clubs and the AjPHA.

The objectives and purposes of the American Junior Paint Horse Association shall be as follows:

Objectives & Purpose of the AjPHA

- a. To improve and promote the American Paint Horse breed.
- b. To improve and develop the capabilities of Youth, both individually and through group participation, in breeding, raising and exhibition of American Paint Horses.
- c. To develop and improve scholarship, leadership, and community interest and participation of young people.
- d. To encourage high moral character, sportsmanship, and clean living among its members.
- e. To create, foster, and assist subsidiary regional junior clubs composed of members of the AjPHA.
- f. To acquaint junior members and clubs with the parent organization, APHA, its structure and functions.
- g. To guide to maturity in sportsmanship and exemplary conduct in all phases of competition.
- h. To instill a sense of responsibility to life and the rigors of showmanship.
- i. To coordinate all Youth activities including the junior regional clubs to assist in keeping and maintaining the Youth records in conjunction with the APHA.
- j. To determine infractions of this statement of purpose and to recommend suitable penalties as well as to determine and arbitrate controversies between junior regional clubs.
- k. To advise, counsel, report activities, desires and actions of the American Junior Paint Horse Association to the APHA Youth Committee.
- l. To propose rules to the Youth Committee that represents the interest of all Youth.

According to the APHA Rule Book, "Regional clubs must be formed and maintained only for the purpose of advancing and promoting the Paint Horse through the ideals of the APHA including good horsemanship and good sportsmanship.

Purpose of Regional Clubs



When the purpose of a regional club is in sync with the mission of the AjPHA, a dynamic union is formed. The Association, as directed by its purpose, consists of youth who are interested in the breed. Alongside APHA, AjPHA has a staff of professionals whose jobs are to implement and enforce the rules, to market the breed and the Association, and to attract new members. Regional Clubs provide the framework for attracting new members at the local or “grassroots” level.

When this relationship works as designed, opportunities exist for the Association and the regional club to cooperate on such ventures as scholarships, community service projects, and leadership training.

Applying for a Charter

If you are considering forming an AjPHA regional club, first find out if a club exists in the same area by contacting APHA’s Director of Youth Activities. If a club does serve the area, then contact the Youth Advisor of that club and get involved. The AjPHA and its regional clubs are motivated by the enthusiasm of its volunteers. If however, no AjPHA club exists to serve the area, then there are several steps to follow.

Find an Advisor The first step is to locate an adult who is capable of working with youth groups and who is willing to oversee your junior club. This person will be referred to as the Adult Advisor or the Club Advisor.

Contact APHA The Adult Advisor or Club Advisor should contact the director of Youth Activities at the American Paint Horse Association and let the director know the club’s intent. The Director will then forward an application and other pertinent info to the Adult Advisor.

The Adult Advisor should also obtain a copy of the APHA Rulebook (also available online), and make themselves familiar with the by-laws of the American Paint Horse Association and the American Junior Paint Horse Association. The requirements for forming a regional club are outlined in these documents.

Gain Approval of the Parent Club Each junior club must be affiliated with an Adult APHA Regional Club, which is sometimes referred to as the parent club. The Adult Advisor should attend a meeting of the parent club and ask for approval that a junior club be formed. This approval must be confirmed by and included in the official minutes of the meeting.

At this meeting, the Adult Advisor should also discuss membership dues and funding of the junior club. Often times, the parent club already offers a junior membership or a family membership that includes youth members. These funds may be appropriated to the junior club for activities, using a set budget, or a separate fund may need to be established.



Hold an Organizational Meeting

Once approval has been granted to organize the junior club, the Adult Advisor should help the youth determine a meeting place and time for the first organizational meeting. This meeting might take place at a horse show or in conjunction with an APHA Regional Club meeting. The meeting should be in a convenient and comfortable setting for all members.

Next, the Adult Advisor and interested youth should send out notices of the meeting to your proposed membership. The Director of youth Activities may be able to provide a list of youth within the proposed boundaries of your club. A notice of the meeting should be placed in the APHA Regional Club's newsletter or in any local or regional horse publications.

Prior to the meeting, a temporary chairperson and a temporary secretary should be appointed. The temporary chairperson should be capable of speaking to the group and keeping the meeting in order. The temporary secretary should take detailed minutes of the meeting.

Appoint
Temporary
Leaders

At the appointed time and place, the temporary chairperson should call the meeting to order, express appreciation to those attending, and explain the reasons the club should be formed. The temporary chairperson should then call for a discussion from the floor (to get people involved immediately), asking for thoughts on the needs and goals of the club.

It is important that whoever conducts the initial meeting maintain full control at all times. However, they should be responsive to the audience, getting them involved and listening carefully to all ideas.

Once an open discussion has been held and there is a general consensus that the club is needed, we suggest you call for a vote on the name of the organization. Try to hold the nominations for a name to no more than three choices. Most clubs use the format, "X" Junior Paint Horse Club or "X" Youth Paint Horse Club.

Name the
Club

After a name has been decided, the club should choose officers. First the club must agree to the positions that will be offered, and then the actual positions should be filled. Suggested positions include:

Elect
Officers

- a. **President** – this person should be a leader, not simply a figurehead. The president should be broad-minded have good communications skills, and have a knowledge of Parliamentary Procedure.
- b. **Vice President** – the person should possess the same traits as the president. The vice president should be able to conduct meetings when the president is absent.
- c. **Secretary/Treasurer** – this person must be willing to put a great deal of time and effort into the club. Often the success of the entire organization depends on the diligence of the secretary. The secretary should take detailed notes at the meetings and prepare them minutes. At the formation of the organization, it may be best if



the secretary also serves as the treasurer. When the clubs grows to a larger scope with more fiscal responsibility, the positions may be split.

- d. **Reporter** – this person should have journalistic or public relations experience. Capitalize on this individual’s abilities and utilize them. Promotion and publicity are vital to your club. This individual should work closely with the club secretary. Some of their duties should be as follows:

- Submit news releases on your organizational meeting to appropriate horse-related publications.
- Plan an advertising campaign based on the clubs budget and resources.
- Prepare a monthly/quarterly newsletter for club members. Communication with club members is essential.

Form an Executive Committee & Draft By-Laws

At this point, we suggest that the president ask for the authority to appoint an executive committee, consisting of the officers above and at least two other individuals. This should be a group that can meet often with the Adult Advisor to set policy and give direction to the club. The executive committee should meet after the organizational meeting to draw up a proposed set of by-laws. The APHA Director of Youth Activities can provide examples of by-laws for your reference.

Membership Dues

Dues should be voted on and set at the initial meeting. There are various ways that membership dues can be set For example; you may have charter membership dues that are higher than the regular club dues. This is advisable in order to provide the club initial funds from which to work. In addition, the junior club may receive their membership dues directly from the parent club. The Adult Advisor should determine this before the meeting.

Committees

Committees are an integral part of any organization. However, a committee is only as good as its chairperson. We suggest that the president appoint committees as the need for them arises. Potential committees might include fundraising, community service, scrapbook/club of the year application, or Youth Team Tournament.

Submitting Your Application

A minimum of 10 club members who are AjPHA members is necessary to form a junior club. The age limit for junior club is 18 years of age as of January 1 of the current calendar year. Each junior club must conform to the rules of the APHA and AjPHA. The club by-laws must coincide with the APHA and AjPHA By-Lays, which can be found in the APHA Rule Book. A club may adopt the AjPHA Constitution by stating its intention to do so when it submits its application. However, we strongly encourage you to develop your own constitution and by-laws.



After you have organized the club, obtained the required number of members, and held your organizational meeting, you may complete an application for affiliation through the AjPHA. The following information must be submitted with the application:

1. Club constitution and by-laws
2. Minutes of the clubs' organizational meeting
3. Complete application for affiliation
4. APHA Regional Club/parent club president's signature on application
5. A copy of the minutes from the parent club president's signature on application
6. A copy of the minutes from the parent club meeting reflecting your junior club approval
7. A map on which club boundaries are clearly indicated

All information must be submitted to:

Director of Youth Activities
American Paint Horse Association
PO Box 961023
Fort Worth, TX 76161-0023

Once this information has been received in the APHA Office, it will be presented to the APHA Youth Committee regularly meets at the APHA Workshop in May and the APHA National Convention in October.

Maintaining the Charter

Once a Charter is granted to a regional club by the Association, it is automatically renewed if the club is active and reporting the AjPHA. To maintain a charter in good standing, a regional club must send the following items to the director of Youth Activities by January 1 of each year:

- a. A current membership list, showing at least 10 regional club members who are also AjPHA members.
- b. A current list of club officers, and
- c. The name and contact information for the current club advisor.

A form for reporting the above information will be mailed to the club advisor on record in November of each year.

Regional Club Benefits

Applying for charter with the American Junior Paint Horse Association provides several benefits to regional clubs. The most important benefits are intangible.



Chartering a junior regional club gives members the opportunity to belong to a world-wide organization that shares the common goal of promoting American Paint Horses. However, the Association offers several tangible benefits to its approved clubs.

Approved regional clubs have the opportunity to sponsor youth teams in the Youth Team Tournament and AjPHA World Championship Judging Contest.

Team Sponsorship

Approved regional clubs have the opportunity to sponsor youth teams in the Youth Team Tournament and AjPHA World Championship Judging Contest.

National Directors

Approved regional clubs may nominate representatives to be elected as National Directors. Through its representative the regional club may gain a strong voice in policy decisions on the national level.

Another major benefit of chartering a club is the right to access a membership list from the APHA. The regional club may request one free list per year. The list may be printed in alphabetical or zip-code order, and may include the state or states under its jurisdiction. Mailing labels with the same information are also available for 5 cents per label.

Free Membership List

Upon request, the Association will provide regional clubs with a quantity of literature to be distributed at club sponsored events or area trade shows and equestrian fairs. AjPHA's mascot, Paint Horse Pete, is available to travel to regional clubs. The Director of Youth Activities can also provide educational resources such as videos, DVDS, PowerPoint presentations, and children's coloring and activity sheets.

Promotional Assistance

Handling Club Disputes

If any dispute arises between a regional club and its members, the solution must be found within the club. The APHA and AjPHA has jurisdiction only when APHA rules are violated. The Association cannot serve as an arbitrator. Solutions should be arbitrated by the club's by-laws and constitution, with the assistance of the APHA Regional Club that is serving as the parent club. In the event that there is no solution in existing by-laws, then the club officers should take the appropriate steps to amend the by-laws accordingly.

The AjPHA Board of Directors

Director Allocation

Annually, AjPHA state resident members in good standing will elect their state directors. Directors are allocated to each state by AjPHA membership numbers as of December 31st of the year prior to the current year's director elections. In states where there is more than one regional club, the allocation of directors will be equal among clubs. Any odd numbers of directors will be allocated to the regional club with the highest AjPHA membership.



- a. **One (1) director** shall be allocated to states with **1-9 active** resident AjPHA members in good standing.
- b. **Two (2) directors** shall be allocated for each state with **10-19 active** resident AjPHA members in good standing.
- c. **Three (3) directors** shall be allocated for each state with **20-29 active** resident AjPHA members in good standing.
- d. **Four (4) directors** shall be allocated for each state with **30-39 active** resident AjPHA members in good standing.
- e. **Five (5) directors** shall be allocated for each state with **40-75 active** resident AjPHA members in good standing.
- f. **Six (6) directors** shall be allocated for each state with **76-115 active** resident AjPHA members in good standing.
- g. **Seven (7) directors** shall be allocated for each state **with 116 or more** active resident AjPHA members in good standing.

Director Eligibility Those who are elected **must be 17 or under as of January 1** of the year they take office and must be a current member of the AjPHA. Each director shall be a resident of the state he/she represents and a member in good standing with AjPHA. Should a director move from his/her state, the director may complete the remaining time of his/her term.

Director Nomination **Nominees for directors will be taken from states with regional junior clubs and regional clubs with AjPHA membership on December 1st.** In addition, an individual may apply for nomination upon submission of the signatures of five AjPHA current members in good standing and residing in the same state, evidencing endorsement of the nominee.

Director Nomination There shall be a youth APHA Directors nominating committee comprised of the Director of Youth Activities, APHA Youth Committee Chairperson, AjPHA President, and two AjPHA Zone Representatives selected by the AjPHA President and publicly announced by January 1.

Nominating Committee After December 1st, this committee reviews and prepares a ballot for each state using qualified recommendations of the regional clubs, its own nominations, and individual nominations accompanied by the appropriate five members' signatures. A post card will be sent to all AjPHA members with on-line voting instructions and log-in information.

On February 1st, on the on-line voting will be opened at www.ajpha.com Voting ends February 28th. **Ballots**

Director's term of office begins April 1st and ends March 31st of the following year. **Term of Office**

Board of Directors Meetings generally occur during the AjPHA National Convention, held during the APHA World Show, and at the Youth Leadership Conference. **Meetings**



The AjPHA Executive Committee

The AjPHA Executive Committee works with the professional staff of the Association and the APHA to direct the AjPHA. The Executive Committee consists of the president, president-elect, vice president, secretary, treasurer, and 14 additional members consisting of one member from each zone.

Members

Only members of the Board of Directors shall be eligible to serve as officers of the Association. **Candidates running for the office of president-elect must be 15 or older of January 1 of the current year, and must have served on the Executive Committee for at least one year prior to election. Candidates running for the remaining offices must be 12 or older as of January 1 of the current year. No member may serve on the Executive Committee in excess of four (4) consecutive years.**

Eligibility

The Executive Committee of the AjPHA will be elected by a simple majority of the AjPHA directors present at its annual meeting at the AjPHA National Convention. Each Zone may have no more than two representatives serving as officers. Zone representatives are not counted towards this total.

Election

The Executive Committee's term of office will begin following the election of officers at the AjPHA Convention and will end at the close of the next year's AjPHA Convention.

Term of Office

Club Advisor Volunteer Description

The responsibility of the Club Advisor is to lead the regionals club's executive committee, direct other committees, and oversee the club's programs and activities so that they are well planned and executed.

- Schedule meetings and meeting locations.
- Help develop activities and programs for the youth that will allow fundraising and recruitment for the club.
- Meet with executive committee to plan each general club meeting and activity.
- Recruit parents to serve as helpers, advisors, and leaders.
- Distribute information from AjPHA to the clubs youth members.
- Act as a club contract for AjPHA and potential members.
- Work closely with the adult club to coordinate activities.
- Submit annual club updates to the Director of Youth Activities.



Qualifications for the Club Advisor include:

- Enjoys working with young people and trying new things.
- Passionate about the Paint Horse breed.
- Knows basic parliamentary procedure.
- Punctuality
- Willing to allot time for meetings and club activities.
- Cares about all members of the club.



Horse Judging Advisor Volunteer Description

Many times, an AjPHA regional club will want to participate in horse judging contests such as the AjPHA World Championship Horse Judging Contest. A knowledgeable advisor should be recruited to help the team prepare for competition. The following are attributes of a good horse judging advisor:

- Is familiar with teach materials on judging.
- Teaches the use of placing cards, reason organization sheets, and reasons cars.
- Teaches parts of the horse for judging horses at halter.
- Teaches evaluation of form-to-function.
- Teaches relevant criteria for judging performance classes.
- Teaches comparative terminology to be used in halter or performance reasons.
- Emphasizes the ability to give positive oral reasons.
- Brings in various competent resource people to discuss horse judging.
- Utilizes older members to help teach younger members.
- Provides effective practice classes and cuts classes correctly.
- Organizes trips to stables and ranches for practice classes.
- Works closely with the club advisor to set up a teaching place that fits the progress of the club.



2012-2013 Executive Committee

President

Kaitlyn McCulley
Kenny, TX

President – Elect

Meredith Milton
Aledo, TX

Vice President

Madison Dunphy
Glendale, AZ

Secretary:

Sydney Schmidt
Lowman, NY

Treasurer:

Mackenzie Chapman
Bellvue, MI

Zone 1 Representative:

Zone 2 Representative:

Madison Dunphy
Glendale, AZ

Zone 3 Representative:

Madison Baker
Thornton, CO

Zone 4 Representative:

Megan Gravelle
Royse City, TX

Zone 5 Representative:

Erin Bolchberger
Russellville, MO

Zone 6 Representative

Anna Tucker
Dubberly, LA

Zone 7 Representative

Sydney Schmidt
Lowman, NY

Zone 8 Representative

Zone 9 Representative

Zone 10 Representative

Zone 11 Representative

Zone 12 Representative

Jason Arca
Pierre, France



Program Ideas, Talks, and Presentations for Regional Clubs

Horsemanship

- Safety in mounting and dismounting
- Bridling and saddling horses
- Parts of the saddle and bridle
- Importance of hands in horsemanship
- The aids – application and desired responses
- Position and use of hands, feet, body, and legs in horsemanship
- Horsemanship and its relation to all performance classes

Showmanship

- Teaching a horse to lead at halter
- Teaching a horse to pivot at halter
- Teaching a horse to set up at halter
- How to read a showmanship pattern

Basic Training

- How to catch, halter, and lead a horse
- How, when, and where to tie a horse
- How to teach a horse to longe
- How to bit a horse
- Teaching a horse a simple lead change/flying change
- Teaching a horse to load and unload
- Training the Western Pleasure horse
- Tips for running barrels, poles, and stakes
- How to save seconds in goat tying/roping
- Training the jumping horse
- Teaching a trail horse to step over logs

Grooming

- Grooming tools and how to use them
- How to thin, shorten, and band a mane
- How to clip horses for show
- Developing and maintain a hair coat
- How to wrap a horse's legs
- How to apply various types of artificial tails

Facilities

- How to conduct a safety check on stalls, paddocks, and pastures
- Bedding a horse stall
- Building safe fences for horses
- Grass and pasture management
- What a stall can tell about its occupant

Feeding

- Differentiating good and poor quality hay
- Feeding horses by weight, not by measure
- Nutrients required by horses

- Balancing a horse's ration
- Appropriate use of supplements
- Digestive system of the horse

Health

- How to recognize a sick horse
- How to give your horse a fitness exam
- How to take your horse's vital signs
- Controlling internal parasites in horses
- Colic, its symptoms, and treatment
- Vaccinating show horses
- Developing a horse and rider first aid kit
- The Coggins test

Breeding

- The important points of a breeding contract
- Care of the pregnant mare
- Care of the newborn foal
- Responsible breeding practices
- Selection of mares and stallions

Genetics

- Horse registration papers and what they mean
- How to trace a horse's pedigree
- Coat color genetics
- Patterns of Paint Horses and inheritance
- OLWS/HYPP
- History of the Paint Horse
- Line breeding horses

Equipment

- Measuring a horse for its equipment
- Tips on purchasing the right saddle
- Breaking in a new saddle
- Setting stirrups on a saddle
- How to clean and preserve leather
- A horse trailer safety checklist

Judging and Selection

- Parts of the horse
- Conformation and its relation to ability
- Evaluating Conformation
- Evaluating a horse for soundness
- Organizing and giving oral reasons
- Aging horses by their teeth

Handcrafts

- How to photograph horses
- How to build a saddle rack
- How to make a stall sign
- How to build a grooming kit



Membership Marketing and Promotions Ideas

AjPHA will be running new programs in 2013 along with the APHA Marketing Department. These promotional programs will give your regional club tools to offer programs to groups that will help promote and recruit youth membership. Please check on these programs at www.apha.com.

Participation Ideas for Youth Clubs

1. Offer services to area 4-H and open shows
 - a. Can be in the form of general help
 - b. Club members can offer to help young kids through the trail courses, with horsemanship patters or just help in general. Younger kids will look up to regional club youth taking the time to help, and parents don't forget all the help and support that they got at a show. Have the club members wear AjPHA attire or Club attire.
 - c. It is amazing what a little help and support can do for people that starting out. Those that might have a paint horse will hopefully consider joining your club and maybe eventually a club sponsored show. Those that don't have a paint horse might consider being part of your club for participation and then eventually change to a paint horse?

2. Clubs that have a large youth membership can offer a mentor program to area clubs (4-H, open horse clubs, girl scouts, boy scouts, youth groups, ext.). This program would pair up a regional club member and a youth that may or may not have a horse. Each club can decide what works for their area, but there are several options. If the youth has a horse then you can offer to have the club member help the youth once or twice a month with their horse, at a show, or just at home. If the youth does not have a horse you can offer for them to help with shows and events that the club has where they can be around the horses and work with them. The club member might offer for the youth to come to their place once a month and help with the regular chores and work that they have and give the youth the opportunity to work with the horse. IF and only IF the youth had an appropriate horse should they let the youth ride. Each club and member will have to determine what they can offer to a youth.
 - a. Clubs need to find other avenues to gain membership and awareness of their club in their area. Clubs that may not be associated with horses like girls scouts and boy scouts can have youth in it that are horse people and youth that just love horses.



3. A club with a member or members that would have a facility and horses that were suitable might offer to area schools (in the names of the club) a place for teachers to bring kids for a field trip. Teachers often times need field trips for their class, and it can be done in a very safe way.
 - a. Making a fun and interesting tour for youth (age would determine what you show them) of where horses live, take a bath, eat and sleep can be very fun for them. Gong over safety when your around them, barn safety, and then allowing the youth to pet and brush a little on an appropriate horse with a handler can be something very fun for kids.

4. Have youth members go out to area open shows and 4-H shows to find those that have paint horses and give them a discount coupon for shows fees, entry fees, or whatever the club can offer. This gets the club youth out promoting and interacting and gives non-club youth an opportunity to save money if they would come to your club sponsored show.



Fundraising for Your Youth Club

Once your club is established, you will need to have a way to maintain it. Fundraising is an important part of any organization. Without money it becomes difficult for organizations to function and have events and activities. Here are just a few examples of fun and easy ways to raise a couple of dollars for your club.

Silent Auction- People bring themed baskets or items to bid on. Example: "Movie Night"- could be micro popcorn, DVD, bottles of pop, box of Junior mints put into a large popcorn bowl. "Favorite Things" might have horse treats, salt block, brush, mane/tail detangler, comb and put into a feed bucket.

50/50- You can either raffle off a prize and keep the earnings for the club or 50% can go to the youth and 50% can go to the winner holding the ticket- update the group on how

Silent Auction – Items are donated by the members of the club and put up for auction during the show. It's always funny at the end to see which items are being fought for!!

Pattern Books –Sell pattern books to exhibitors. The judges supply their patterns in advance and have a member's parent prepare and bind the book at no cost to the club. Sell the books for an affordable price and have had big success with this fund raiser.

Practice Trail Course –The junior club sets up the trail course twice during the event so that exhibitors have an opportunity to practice. Set it up on the night before of the show and if it's a two day show set it up Saturday night. Offer up practice at \$10.00 per exhibitor for ½ hour riding time and limit the riders to as many obstacles there are. ½ slots are filled up fast – only help needed is to set up the course and to keep exhibitors on the scheduled slots. Another fund raiser that is easy and profitable.

Breakfast Sale –Breakfast items are sold and prepared by junior members. You can sell whatever you like. Biscuits and gravy, breakfast burritos, or whatever comes to mind. Members can also bring baked breakfast items and doughnuts to sell. Coffee, juice and hot chocolate can also offered.

Flower sale- In the spring contact a local nursery, make up a price sheet and order form and take orders for about a month. They are delivered and then you deliver them to buyers. Easy!

Sell - Tee shirts and sweat shirts always are easy and popular. Find a printing store that is willing to work with you and sell your shirts for a reasonable price and watch them fly off the shelves. Selling them on big weekend shows is always a great idea.



Fundraising for Your Youth Club Continued

Super clinic- Have several local trainers donate their time and charge admission for the day and make a great profit.

Stallion auction- Have stallions donated from APHA stallion owners. All proceeds are profit.

Host- Have an APHA youth and amateur show which could be a great success.

Free will donation- Have bake sales at each show. Youth club members and Board of Director's prepare cookies, brownies, etc. and the youth sell them. Rather than putting a price on each item, say it's a free will donation. It works very well.

Laminated back numbers: Buy a non-heated machine and laminate numbers for a show and charge a fair amount and have great success.

Hotel Incentives: Promote certain hotels to exhibitors at a good price and request that the hotel make a deal to give your club \$10 a night per room that is sold from your club promoting them.



Meeting Planning Form for Regional Clubs

Date: _____

Time: _____

Location: _____

Advisor(s) Present: _____

Agenda

A. Call to order

B. Introduction of New Members

C. Roll Call

D. Old/Unfinished Business

a.

b.

c.

d.

E. Committee Reports

a.

b.

c.

d.

F. New Business

a.

b.

c.

d.

G. Program

a. Topic: _____

b. Who is responsible: _____

c. Presenter: _____

d. Materials needed: _____

H. Adjourn Meeting

Activities and Refreshments

A. Recreation

a. Activity: _____

b. Who is responsible: _____

c. Cost: _____

d. Chaperones: _____

B. Refreshments

a. Who is responsible: _____



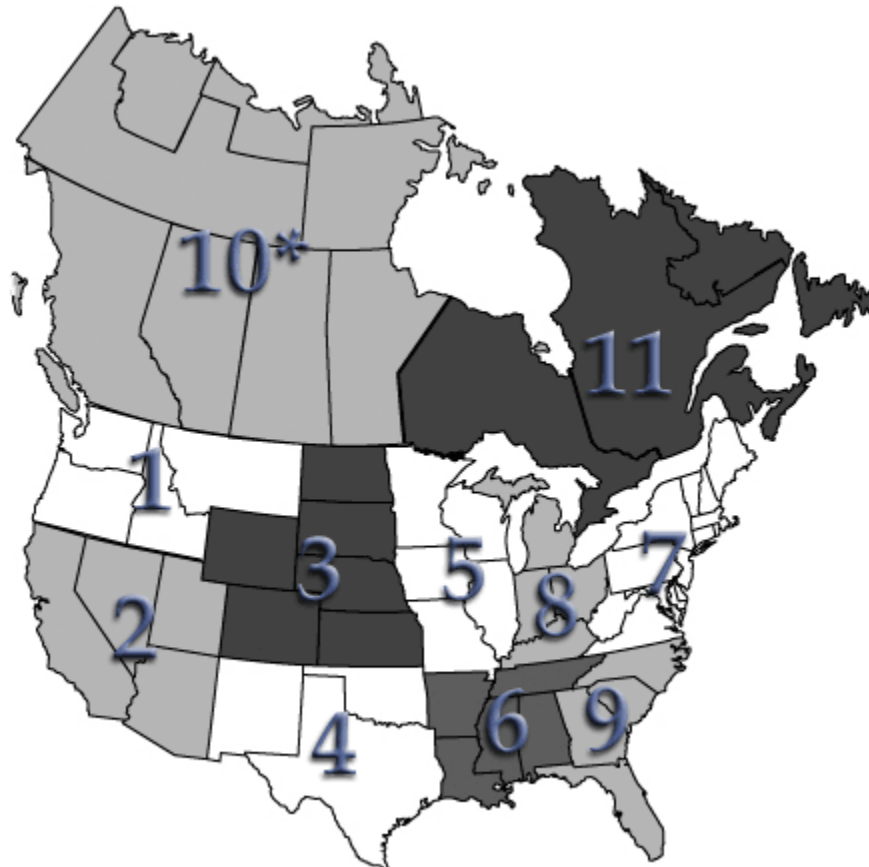
How Does Your Club Rate?

A Checklist for AjPHA Regional Club programs

- | Yes | No | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Did all members share in planning? |
| <input type="checkbox"/> | <input type="checkbox"/> | Did parents help plan the program? |
| <input type="checkbox"/> | <input type="checkbox"/> | Were copies of the year's activities given to each family? |
| <input type="checkbox"/> | <input type="checkbox"/> | Does the regular meeting include business, education and recreation? |
| <input type="checkbox"/> | <input type="checkbox"/> | Does your program provide a variety of activities for members besides showing? |
| <input type="checkbox"/> | <input type="checkbox"/> | Are group projects provided so members can work together? |
| <input type="checkbox"/> | <input type="checkbox"/> | Did all members have opportunity and encouragement to participate in horse judging activities? |
| <input type="checkbox"/> | <input type="checkbox"/> | Did all members have opportunity and encouragement to participate in talks and/or presentations? |
| <input type="checkbox"/> | <input type="checkbox"/> | Did all members have opportunity and encouragement to participate in horse shows? |
| <input type="checkbox"/> | <input type="checkbox"/> | Did all members improve or come to have a better understanding of their horsemanship ability? |
| <input type="checkbox"/> | <input type="checkbox"/> | Did all members have the opportunity to teach others? |
| <input type="checkbox"/> | <input type="checkbox"/> | Are educational and social activities held instead of competitive activities? |
| <input type="checkbox"/> | <input type="checkbox"/> | Are activities planned for parents and families, such as picnics, trail rides, and parents' nights? |
| <input type="checkbox"/> | <input type="checkbox"/> | Are other resource people besides the club advisor used in the program? |
| <input type="checkbox"/> | <input type="checkbox"/> | Is responsibility given to all members, including first year members? |
| <input type="checkbox"/> | <input type="checkbox"/> | Are older members identified and trained to teach younger members? |
| <input type="checkbox"/> | <input type="checkbox"/> | Is responsibility given to all parents? |
| <input type="checkbox"/> | <input type="checkbox"/> | Is the program active throughout the year? |
| <input type="checkbox"/> | <input type="checkbox"/> | Did you improve this year's program by studying your program from last year? |
| <input type="checkbox"/> | <input type="checkbox"/> | Did members write news articles and make presentations to inform their community about the club? |
| <input type="checkbox"/> | <input type="checkbox"/> | Are all leaders concerned about the growth of every member of the club? |
| <input type="checkbox"/> | <input type="checkbox"/> | Was a yearend club achievement program held? |
| <input type="checkbox"/> | <input type="checkbox"/> | Are programs being initiated to expose Paint Horses to other groups? |
| <input type="checkbox"/> | <input type="checkbox"/> | Is there a written plan of action to bring in new members as the older youth are leaving the program? |
| <input type="checkbox"/> | <input type="checkbox"/> | Were club members encouraged to participate in national programs (contests, leadership, etc.)? |



APHA/AjPHA Zone Map



- Zone 1:** Idaho, Montana, Oregon, Washing
- Zone 2:** Arizona, California, Hawaii, Nevada, Utah
- Zone 3:** Colorado, Kansas, Nebraska, North Dakota, South Dakota, Wyoming
- Zone 4:** New Mexico, Oklahoma, Texas
- Zone 5:** Illinois, Iowa, Minnesota, Missouri, Wisconsin
- Zone 6:** Alabama, Arkansas, Louisiana, Mississippi, Tennessee
- Zone 7:** Connecticut, Delaware, District of Columbia, Maine, Maryland, Massachusetts, New Hampshire, New Jersey, New York, Pennsylvania, Rhode Island, Vermont, Virginia, West Virginia
- Zone 8:** Indiana, Kentucky, Michigan, Ohio
- Zone 9:** Caribbean Islands, Florida, Georgia, North Carolina, South Carolina
- Zone 10:** Alaska, Alberta, British Columbia, Manitoba, Northwest Territories, Saskatchewan, Yukon
- Zone 11:** New Brunswick, Newfoundland, Nova Scotia, Ontario, Prince Edward Island, Quebec
- Zone 12:** All European Countries
- Zone 13:** All South American Countries, Mexico
- Zone 14:** Australia, New Caledonia, New Zealand





American Junior Paint Horse Association

Novice Youth Program

APHA's Novice Youth program provides a great starting opportunity for youth making their first steps into the show arena. The program is ideal for youth who have shown at the 4-H and local levels but would like to advance to breed competitions.

Novice Youth Classes

Novice Youth classes are available for eligible youth at many APHA approved shows. Youth must be age 18 and under as of January 1st and must show Regular Registry American Paint Horses.

Novice Youth Classes are grouped into 16 APHA approved categories. Categories include:

- 1 Barrel Racing, Goat Tying, Pole Bending, Stake Race
- 2 Western Riding
- 3 Jumping, Working Hunter
- 4 No youth classes offered
- 5 Showmanship
- 6 Breakaway Roping, Tie-Down Roping, Heading, Heeling, Steer Stopping
- 7 Western Pleasure
- 8 Hunter Under Saddle
- 9 Horsemanship
- 10 Hunt Seat Equitation
- 11 Trail
- 12 Team Penning, Team Sorting
- 13 Hunter Hack
- 14 Reining
- 15 Working Ranch Horse
- 16 Cutting
- 17 Hunt seat Equitation Over Fences
18. Cowboy Mounted Shooting
19. Dressage
20. Working Cow Horse

Novice Youth Eligibility

Novice Youth eligibility in a category is valid for the entire calendar year. To be eligible for novice status in a category, at the time of application, a youth cannot have earned:

- 20 points in Open and/or Youth in that category in any recognized equine association, or
- 50 points in Novice Youth in that category in any recognized equine association, or
- \$2500 or greater in prize money in that category in any recognized equine association, or
- A World or Reserve World Title in that category in any recognized equine association.

Recognized equine associations include, but are not limited to: APHA, AQHA, ApHC, IBHA, PHBA, PtHA, AHA, ABRA, NSBA, NRHA, NCHA, PRCA, NBHA, and POA.



Novice Youth Card Application

Prior to showing, eligible youth must apply in writing for a Novice Youth Status Card. Novice Youth cards may not be purchased on the internet or over the phone. The price for a Novice Youth card is \$15, and **does not include AjPHA membership.**

Processing Time and Rush Work

Normal processing time for a Novice Youth card is approximately 3 weeks. Any cards requested in less than 3 weeks from the date they are received in the APHA office will be considered rush work and an additional fee of \$25 will be assessed.

Temporary Novice Youth Cards

Novice Youth cards may also be purchased at any APHA Approved Show. A temporary Novice Youth card will be issued and is valid for 45 days from the date of issue.

The temporary application will be forwarded to the APHA for processing, and a permanent card will be issued by mail.

The fee for a Temporary Novice Youth Card is \$15 plus a \$25 rush fee. AjPHA membership may be purchased on the same application for an additional \$20.

Novice Youth Points

Regardless of ownership, eligible youth may participate in Novice Youth classes. To earn APHA points however, a Novice Youth exhibitor must meet the youth ownership requirements outlined in rule YP-015.

Novice Youth ROM

Upon winning at least 10 points in any one event, a Novice Youth/horse combination will be awarded a Novice Youth Register of Merit (ROM). A certificate and letterman patch will be presented by APHA.

National Participation Certificate

Upon completion of 50 points in any category, a national participation certificate will be awarded to the Novice Youth exhibitor.

A participation certificate is based on exhibitor points, and is awarded regardless of the number of horses shown by the exhibitor.

Novice Youth Rookie of the Year

Each calendar year, a Novice Youth Rookie of the Year will be awarded. To be eligible for this award, a youth must be a first time Novice Youth Status Card holder and can not have earned any equine association points at any time prior to the year of the award.

The Rookie of the Year Award is based on total points accumulated on a one horse/one Novice Youth basis per calendar year. Points will only be counted from eligible Novice Youth division classes.

For more information on APHA's Novice Youth program, contact the Director of Youth Activities at (817) 834-2742, ext. 436.





American Junior Paint Horse Association *Painting the Next Generation!*

The AjPHA will team you up with the best horses and best friends you'll ever have. Join the AjPHA and you'll become a member of a huge family of friends sharing a common bond—a love for the American Paint Horse.

AjPHA offers something for everyone, no matter how long you have been riding, where you live, or the discipline you enjoy. AjPHA has members who show on a regular basis, members who ride just for pleasure, and even members who don't own a horse but want to share in the fun of American Paint Horses.

Through your participation in AjPHA, you will learn more about American Paint Horses, master leadership skills and develop a sense of sportsmanship and community involvement. But don't forget the best part of becoming an AjPHA member—the fun and friendships!

AjPHA membership benefits

Anyone age 18 and younger is invited to join AjPHA at half the regular adult APHA membership fee—\$20. Or, you may purchase a 3yr membership for \$40, or a j-Term Membership for \$100. A j-Term is valid until December 31 of your 18-year-old year. All other memberships will need to be renewed yearly.

AjPHA members receive:

- A membership card;
- An AjPHA member decal;
- Preferred Paint Horse Journal subscription rates;
- Preferred rates for registrations and transfers;
- Eligibility to participate in APHA programs
- Voting privileges and eligibility in Youth elections.

Competition

Youth Division

Almost all APHA-approved shows include a wide range of classes that are exclusively for Youth competitors. These classes are divided into Novice Youth, Walk-Trot, 13 & Under and 14–18 divisions, allowing Youth exhibitors to compete with their peers.



Novice Youth

The Novice youth division is designed for those youth that are starting out in the showing arena, or have minimal experience. This division requires that the youth not have:

- (A) More than 20 youth or 50 novice youth points with any equine association
- (B) A world or reserve world championship title
- (C) \$2500 in earnings

These cards are separate from a youth membership and must be applied for. They are also issued from January 1- December 31 and must be renewed every year.

AjPHA World Championship Paint Horse Show

This show is held in the summer typically in the months of June & July. Check the AjPHA or APHA website for more exact dates. The Youth World Championship Paint Horse Show, gives Youth the opportunity to participate with other exhibitors from across the nation. Competition is open to registered American Paint Horses and Youth. It is not necessary to qualify to enter.

AjPHA Youth Team Tournament

AjPHA invites all regional clubs to send a team of up to 20 members to the Youth Team Tournament, held during the Youth World Championship Paint Horse Show. Teams compete against one another in a Parade of Teams, Knowledge Relay, Hippology Contest and Performance Classes. Members of the top teams take home awards.

AjPHA World Championship Paint Horse Judging Contest

The annual Judging Contest, sponsored by Hart Trailers, is an opportunity for you to compete for individual or team awards by analyzing halter and performance classes, placing horses and justifying your decisions.

Paint Alternative Competition (PAC)

AjPHA members can earn awards and performance credits on Regular Registry and Breeding Stock American Paint Horses while performing in any PAC category. Categories cover almost every event you can name. Members must renew annually and do not need to own the Paint Horse on which they compete.

Riding programs

Ride America®

This saddle log program recognizes the time members spend riding or driving their American Paint Horses. Set your own goals and measure your success. APHA rewards your achievements for each of the 14 milestones— from 100-10,000 hours. There is a one-time fee for the horse and rider combination, and you are not required to own the Paint Horse you ride.

Communication

J Zone

The J Zone is located in the Paint Horse Journal and Paint Horse Connection publications. This section is dedicated to spotlighting, educating, and informing our AjPHA youth.



Events

AjPHA Short Story Contest

Showcase your creativity by writing a fiction or non-fiction essay (no poetry please) that includes Paint Horses. Top winners receive great awards, and the Grand Prize winner sees their story published in APHA Publications. **Entries are Due October 1.**

The Great Paint Brush Off Art Contest

Show off your talent by submitting personal artwork featuring a Paint Horse. Display your talents, and win great awards. **Entries are due May 1.**

AjPHA Photo Contest

Do you enjoy taking pictures? If so, then the Photo Contest is for you. Submit your best pictures of Paint Horses in competition, at play or rest. The winners receive cool awards, and photos are featured in the J Zone. **Entries are due Nov 1.**

Education and scholarships

The APHA Youth Development Foundation (YDF)

YDF scholarships provide up to \$1,000 per year to young people pursuing their educational goals. For more information and forms please go to the AjPHA website to learn more.

AjPHA Youth Leadership Conference

Want to learn more about leadership while setting and attaining goals? This conference provides young Paint Horse enthusiasts with the knowledge and skill to become leaders, be more self-confident and work in a team environment. It is held every year and will now be held in the summer in conjunction with the APHA workshop.

Leadership

AjPHA Officers and Directors

The association is led by an annually elected Junior Executive Committee and group of Youth directors. National directors are elected by online voting in February each year. Executive Committee officers are elected during the annual AjPHA Convention, held during the World Show.

AjPHA National Convention

Held in conjunction with the World Championship Paint Horse Show, the AjPHA National Convention addresses the issues affecting APHA's Youth members and provides them with the opportunity to become actively involved with the association.

Recognition

AjPHA Youth Member of the Year

This award recognizes a well-rounded individual who personifies community involvement, volunteer work, scholarship and leadership. The winner receives a custom-made belt buckle courtesy of Gist Silversmiths and a \$1000 scholarship. This award is open to all AjPHA members.



AjPHA Club of the Year

This program recognizes AjPHA regional clubs that offer well-rounded programs. Clubs compete with one another in the areas of community service, social and educational member activities, and promotion of the American Paint Horse. In addition, clubs are evaluated on their ability to educate Youth members and other equine enthusiasts.

From the Heart Award

This award is sponsored by Markel Insurance and is given to the AjPHA regional club that displays the most dedication and commitment to the Presidential Service Project, which encourages AjPHA members to reach out to their community through education and service.

Year-end and achievement awards

These awards are given to Youth who actively compete at APHA-approved horse shows throughout the year. Awards include Top 20, Honor Roll, Zone, and superior awards.

For more information on any of these programs, contact the APHA Director of Youth Activities at (817) 834-APHA (2742), extension 436.





Monthly Youth Spotlight

The Youth Monthly Spotlight gives AjPHA members the ability to be nationally recognized. The Youth Spotlight gives AjPHA members the ability to tell others about themselves, their horse, and the activities they like to do with their horse. It is a great opportunity for youth members to get more involved in AjPHA. Members will be recognized on the AjPHA website and the J Zone in the APHA Journal and the Paint Horse Connection.

AjPHA recognizes youth members from all over. Here are just a few of our recent Spotlight Members.

McKenna King Wagner from Broken Arrow, OK

Tessy Rupert from Three Hills, AB, Canada

Chanler Brooks from Black Mountain, NC

Calli Rouse from Langley, British Columbia, Canada

Kaitilin Nicholson from Bakersfield, CA

Paige Hoffmann from Chesterfield, MO

James Zwierynski from New Carlisle, IN

Lauren “Lo” Jordan from Cypress, TX

If you are interested in nominating someone or know someone interested in this program, they need to fill out the attached questionnaire. Once they complete the questionnaire it needs to be returned to Shelly DeBarbanson, preferably by e-mail. Nominees should also send a jpg picture of themselves, preferably a horizontal photo of themselves with their horse.



**Youth Spotlight
Questionnaire**

Name:

Age:

Grade:

School:

Hometown:

APHA ID#:

E-mail:

Club (if involved in one):

Favorite Activities (outside of horses):

Horses name (Barn and Registered)?

What are your favorite events/activities with your horse?

What do you like most about paint horses?

What do you like most about AjPHA?

What has owning a horse taught you?

What would you say to someone who might be interested in owning a paint horse?

What would you say to someone that is thinking about starting to compete in APHA shows?

Send form and one JPG photo to:

Shelly Debarbanson

sdebarbanson@apha.com

(817)-222-6436

American Paint Horse Association

P.O. Box 961023

Fort Worth, TX 76161



Important AjPHA Dates & Deadlines

January 15, 2013	National Director Postcards mailed to membership
February 1, 2013	National Director Voting Open up on-line at www.ajpha.com
March 1, 2013	Foundation Scholarship application due: http://www.aphfoundatoin.org/scholarships.html
March 31, 2013	National Directors assume position
April 1, 2013	New National Directors assume position Youth EC Candidate forms due
April 15, 2013	EC Candidate forms and Video's due
May 1, 2012	Youth Team Tournament entry deadline (postmark) Great Paint Brush Off entry deadline Youth Member of the Year application deadline (postmark)
May 15, 2013	World Championship Judging Contest, entry deadline (postmark) From the Hear Award applications due (postmark) Club of the Year applications/scrapbooks due (postmark)
May 31-June 2, 2013	APHA Workshop, Youth Committee Meeting, Irving, Texas (Judging of From the Heart Award, Member of the Year, and Club of the Year)
June 28- July 6, 2013	AjPHA Youth World Show
July 1, 2013	Photo Contest Entry Deadline
October 1, 2013	Essay/Short Story Contest entry deadline
December 1, 2013	National Director Nominations Due



APHA Contacts and Information

Website: www.apha.com, www.ajpha.com

AjPHA: youth@ajpha.com

Amateur: amateur@apha.com

Breeders' Trust: breederstrust@apha.com

Gelding Plus: geldingplus@apha.com

PAC: pac@apha.com

Racing: racing@apha.com

Ride America: rideamerica@apha.com

Trail Rides: trailrides@apha.com

Address:

2800 Meacham Boulevard, Fort Worth, TX 76137

PO Box 961023 Fort Worth, TX 76161-0023

Phone:

817-834-2742

Fax:

817-834-3152

Performance Department:

817-22-8455

General Information: Ext. 773

Senior Director: Ext. 446

Director of Judges: Ext. 416

Director of Show Service: Ext. 235

Breeder's trust/futurity: Ext. 441

Director of Youth and Amateur Activities: Ext. 436

Show Approval Manager: Ext. 245

Show Event Coordinator: Ext. 360

Awards Coordinator: Ext. 222

Show Results Manager: Ext. 244

Ride America: Ext. 439

Member Services: Ext. 414

General Store:

Orders: 1-877-460-6275

